WORTHINGTON STEEL

APPLICATION FOR OPEN CREDIT ACCOUNT

Please complete in full and return by fax to Worthington Steel Credit Dept. by email to steelcredit@worthingtonsteel.com

Company Name:	
Billing Address:	Shipping Address:
City, State Zip:	City, State Zip:
Phone:	Phone:
Fax:	

Accounts Payable Contact:	E-mail:
*Phone & Fax (if different from above):	

Nature of your business:		Years in Business:	
DUNS#:		Subsidiary of:	

Type of Business: ☐ Corporation ☐ Partnership ☐ Sole Proprietorship ☐ LLC

Worthington Salesperson:

Are your Sales Tax Exempt: Yes ☐ *or No* ☐

*If YES, you must provide a fully completed and valid exemption certificate for each State that our products will be shipped to your organization.

By law, Worthington is required to collect a valid sales tax exemption certificate. Until a valid exemption certificate is received, sales tax must be paid and collected under state law.

TRADE REFERENCES:

Please only list those from whom you purchase on open credit terms. ***Minimum of three required***

Name #1		**Name #2**	
Street Address		Street Address	
City, Zip		City, Zip	
Email		Email	
Phone		Phone	
Fax		Fax	

Name #3		**Name #4**	
Street Address		Street Address	
City , **Zip**		City , Zip	
Email		Email	
Phone		Phone	
Fax		Fax	

*** Fax numbers help to expedite the review and credit approval process.**

BANK REFERENCE

Bank Name	
Account Number	
Address	
Fax:	
Contact Name	

If available, please provide us with a copy of your most recent financial statements

Amount of Credit Desired: $

*Please fax a copy of the initial purchase order with this signed application.

Should this application be approved, I (we) agree that all purchases will be made in accordance with Worthington Steel's standard terms and conditions of sale. Worthington Steel is authorized to contact any references listed on this application; however, it is understood that any information obtained will be considered privileged, and will be used for the sole purpose of granting credit, and will be held in confidence.

We, ,

Company Name Address

have just placed an order with Worthington Steel, and we are requesting open credit account terms. We hereby authorize you, as a reference listed above, to release relevant credit information to the Worthington Steel credit department, for purposes of their investigation. The following form will outline the information needed from you. Your prompt response to Worthington Steel is appreciated. Thank you.

X Date:

Signature

Title

** When using your own trade reference form, please be sure to send initial Purchase Order and sign this application.*
** Unsigned applications will be returned and credit accommodations will be delayed until the signed application is received.*
** If Tax Exempt a Tax Exemption Certificate is required.*