

Contractor Risk Matrix



PURPOSE: This Risk Matrix is provided as a tool to help categorize contractors and service providers. Contractors should be categorized according to the highest level of risk they could perform onsite. This list is not all inclusive. Safe management of work will rely on the best judgement of the facility in evaluating risk.

HIGH RISK A	HIGH RISK B
Armed Security Guards Bulk Transfer of Flammable Gases or Liquids Elevator Install or Repair Major Building Demolition, Build or Renovation Overhead or Mobile Crane Use or Repair Rigging Work/Projects Determined as such by EHS Manager	Confined Space Entry Electrical Work Fall Protection Required Hot Work HVAC Service Use of Mobile Equipment Work on Radiation Emitting Devices
<i>Work error could result in high potential for severe/catastrophic outcome to Worthington</i>	<i>Work requires specialized training, licensing, certification, or permit</i>

MEDIUM RISK	LOW RISK
Equipment Calibrations Janitorial Services Laundry Services Lawn Care Minor Building / Grounds Services Minor Equipment Repair Deliveries Made Outside of Receiving	Auditing Architects/Engineers Consulting Inspections Tech Support Training Waste Water Sampling
<i>Work requires tools or physical force and directly interacts with or alters Worthington Property/Equipment (No High Risk A or B Tasks Involved)</i>	<i>Administrative, Intellectual or Inspection Services Work does not require tools or physical force and does NOT directly interact with or alter Worthington Property/Equipment</i>

OUT OF SCOPE
Contractors providing personal services (i.e. employee auto repair, medical support, barbers, etc.) Federal, State and Local Inspectors / Government Agencies Food / Catering Delivery Landlords, or their agents, repairing or servicing properties managed by a lease agreement Temporary service agencies managed by contract Transportation providers making deliveries to the receiving department or managed by Transportation Department Scrap hauling services managed by the Scrap Team Services by companies with easement rights to access their lines/equipment not arranged by Worthington (i.e. utility power lines)

NOTE: Contractors who are acting as a "prime contractor" and hire sub-contractors to work on our property must meet the highest level of risk of the work a sub-contractor will perform.

Need Assistance? Contact your project manager or purchasing representative.